

Dear Neighbour...



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You might not be aware, but on:.....(date)

At:.....(time) there was a disturbance, that sounded like:

(circle as appropriate)

Dogs barking



TV/music too loud



People shouting



Washing machine



Doors slamming



Other (below)

.....
.....
Which meant that:

.....
.....
I wanted to let you know, as you might not have realised the impact it had. I hope it can be avoided in future.

Thank you so much for your cooperation